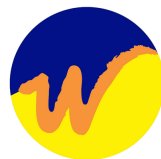


# Moving House Checklist

Presented by Walter & Irvine Real Estate

To help you with your move, we have a comprehensive moving plan and checklist for you to tackle the move like a Pro!

We wish you all the very best with your move and if you at any stage need some additional clarification or help please contact us on 08 8272 9277 or [sales@walterirvine.com.au](mailto:sales@walterirvine.com.au)



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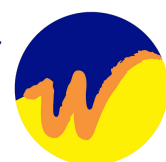
# Moving House Checklist

## 4 - 6 Weeks to Moving Day

- Book your removal company and choose carefully. Establish a budget, obtain a written quotation and establish moving transit insurance.
- If you are planning on using a removalist company, prepare an inventory of everything you own, noting any scratches or dents.
- Make a note of any precious items that require special care to move.
- Notify Electoral Office of your new address. Also Drivers Licence and Car Registration.
- Organise Home insurance for your new home. This should be taken out immediately when the contract is signed
- Donate or dispose of items that you don't need.
- Check any moving instructions for your washing machine and refrigerator with the manufacturer.
- In the kitchen, use up all opened packets and dispose of goods past their use-by date.
- Start to use up all food in the freezer.
- Start sorting through the garage, garden shed, attic, cellar.
- Arrange to have your mail held or redirected to your new address
- If moving out of the area, arrange School, Pre-School, Day-Care transfers.
- Return borrowed or rented items ie- books/DVD's
- Arrange a rubbish pick-up with local Council
- Pre-plan and schedule any necessary repairs required.
- Organise Home and Contents insurance for your new home
- Research storage facilities if needed.
- Transfer and set-up utilities at your new address.
- If moving interstate or overseas, obtain family and pet medical records. Also dental and school records.

## 8 Top Tips If Packing Yourself

- 1. Use clean butcher's paper, not newspaper as it can mark items.
- 2. Label every box/carton clearly, with the contents and its room destination.
- 3. Prepare an inventory list of each box/carton. Mark clearly FRAGILE. Note all dents and scratches.
- 4. Pack lighter items in large boxes and heavier items in small boxes with heavier items at the bottom.
- 5. When dismantling furniture, tape screws and loose power cables in an obvious location or label and place them in an ESSENTIALS box with remote controls, keys to furniture and manufacturers instructions for reassembly of items.
- 6. Prepare a SURVIVAL KIT with kettle, tea and coffee, kids special toys, school needs, pet requirements, bathroom necessities, chargers and cables for electronic devices, medications, snacks, scissors, tools and toilet paper.
- 7. Pack sentimental items and personal items like jewellery, legal documents with you in the car.
- 8. Keep clothes on hangers and gently place into a large box for easy re-hanging in your new home.



# Moving House Checklist

## 2 - 3 Weeks to Moving Day

- Create a folder for all moving documents.
- Organise packing materials to be delivered at least a week before the move.
- Contact all relevant authorities to notify of your new address.
- Organise for children and/or pets to be minded on moving day.
- Arrange transfer of internet, telephone, water, gas, electricity connections
- Arrange final readings of gas and electricity meters.
- Book a locksmith to change the keys on moving day at your new home.
- Ensure your home will be thoroughly cleaned, oven clean, carpet steam before you move out.
- Disassemble outdoor items, children's play equipment.
- Start to gather instruction manuals for appliances in the home for the new owners. If you like, include your forwarding address or contact number for the new owners.
- Gather any usable paint, titles for the old home and leave for new owners.

## 1 Week to Moving Day

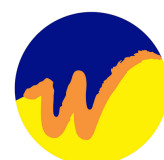
- Set aside bed linen, towels to be used on the first night so beds can be made up as soon as possible on moving day.
- Dismantle any furniture not used regularly. However, lots of furniture can be moved without dismantling.
- Collect dry cleaning.
- Re-direct or cancel newspapers and any other regular home deliveries.
- Confirm details and plan for moving day with removalist and cleaners.
- If you planning a DIY move, start packing with less frequently-used items, such as toys, clothes, office items, kitchen non-essentials etc.
- Book a locksmith to change the locks on moving day at your new home.

## Day Before Moving Day

- Unplug and tie up appliance cords.
- Have several moving boxes spare for last-minute items, such as bedding, food, medicines and cleaning items.
- If your house will be empty for a long period consider informing neighbours and/or the police.

## Moving Day

- Empty fridge and freezer into Esky.
- Check all cupboards are empty and do a final walk through.
- Have your ESSENTIALS and SURVIVAL boxes on hand
- Ensure you have arranged with the real estate agent a time to drop off or collect the house keys either at the home or in the real estate office.
- Lock house, turn off power, hot water system (if required), tighten all taps, lock doors and windows.
- Remove electric/remote garage opener and either leave them inside the home or return to real estate agent.



# Moving House Checklist

## Your New Home- Moving In

- Place boxes in their intended room and start unpacking.
- Check all utilities are connected, hot water service is on.
- Connect essential appliances such as your fridge and freezer.
- Empty kitchen items first including Esky if the fridge/freezer has been connected for a few hours prior.
- Assemble beds and make up as soon as possible.
- Settle children and pets with familiar items for reassurance. Keep cats inside for a few days.
- Notify moving company immediately if anything is missing or damaged.
- Check that you have all keys and relevant instructions to your new residence.
- Contact your new local council for garbage collection information and notify of them for rates purposes.
- Check security system, air conditioning and heating to ensure it is working correctly.
- Enjoy your new home!

## Extra Notes

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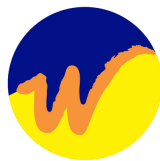
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